

TA Short Guide to Key Resources

TEACHING:

- **Center for Teaching, Learning, & Outreach:** <http://teachlearn.caltech.edu>
Individually, CTLO can help troubleshoot, answer individual questions, and help TAs get feedback on teaching.
Workshops and seminars are updated frequently online, including orientation meetings for Course Ombudspeople (with ARC) and Head TAs.
Additional resources, handbooks, and links: <http://www.teachlearn.caltech.edu/TAs>.
- **Teaching Conference:** advanced and more specialized workshop, Thursday, Sept. 25, 2014.
- **Course:** E110, Principles of University Teaching and Learning in STEM. Fall & Winter 2014 (2 units, pass-fail).

ACADEMIC AND CAREER:

- **Tutoring:** The undergraduate dean's office provides a peer tutoring service, <http://deans.caltech.edu/Services/tutor>. If the course isn't listed, the student can talk with the dean's office to arrange for a tutor.
- **Writing:** The Hixon Writing Center provides professional writing tutors as well as peer tutors, reservable writing space, and other resources: <http://writing.caltech.edu/students>.
- **Registrar & FERPA:** Questions about degree progress, privacy of student records, course enrollment procedures, etc.: <http://registrar.caltech.edu>, x.6354. The website also lists **Option Representatives** for option-specific advising, policies, and information.
- **Career Development Center:** <http://www.career.caltech.edu>

PERSONAL AND OTHER:

- **Dean of Undergraduate Students:** Wide-ranging assistance addressing issues (academic and other) for undergraduates: <http://deans.caltech.edu>, x.6351
- **Dean of Graduate Studies:** Wide-ranging assistance addressing issues (academic and other) for graduate students. <http://gradoffice.caltech.edu>, x.6346.
- **Counseling Center:** Free for all students, regardless of insurance plan. <http://counseling.caltech.edu>, x.8331, x.4701 for after-hours access.
- **Caltech Diversity Center:** Variety of resources, including staff who can speak with students about sensitive issues confidentially (see reverse side for confidential resources). <http://diversitycenter.caltech.edu>
- **Title IX:** <http://titleix.caltech.edu/>. Felicia Hunt is Caltech's current Title IX Coordinator. Issues related to sexual harassment and violence; unequal opportunities: x.6346, titleixcoordinator@caltech.edu.
- **Accommodations for Disabilities:** <http://disability.caltech.edu/>. Barbara Green works with students when physical and learning disabilities on accommodation requests and services. x.6351, barbaraq@caltech.edu
- **Residential Support:** Resident Associates (RAs) and Residential Life Coordinators (RLCs) are also resources for TAs. <https://www.deans.caltech.edu/Contact>